



WATER VALLEY COMMUNITY ASSOCIATION  
DRAFT MEETING MINUTES  
March 9, 2010

Call to order @ 7:02 pm

**Attendees:**

Executive: Darcy Silversides - Treasurer, Dacia Lashmore - President, Colin Swarbrick - Vice-President, Doug Dennie - Director, Sue Pierson, Carrie Jamieson - Secretary,  
Director Absent: Julie Cole

Stacy Miller, Peter van Hal, Ria van Hal, Ruth Dougherty, Rob Anderson, Dy Lounds, Dave Smith, Cees & Elly VandenEnden, Barry Calagau, Lillian Penner, Carol Shumski, Elise Gareau-Smith, Jaymee Shea, Jon Olfert, Nicole Wiens, Al Andrews, Larry Mizera, Marlene Mizera, Jon & Jodi Ouellette, Shelley Milne, Brad Teigen, Jan Truss.

**Additions to the agenda**

Signing Authorities  
Little Red Mug Proposal  
CCI Wireless Draft Agreement  
Bucket Party  
Septic System

**Old Minutes**

Peter v. motioned to approve the minutes adopted as read.  
Jaymee S second. Carried.

**Errors or Omissions**

Julie Cole 2nd year director.  
New directors Sue Pierson and Doug Dennie

**Secretary's Report**

Continue emailing the agenda and minutes to membership. The website has been updated with 2009 and 2010 minutes and will have the current agenda.

### **Treasurers Report**

The current signing authorities are Colin, Darcy and Stacey and all have signing authority. It was agreed that Stacy can stay on as signing authority as a member, without holding an executive position.

### **2009 Review - Stacy Miller**

The treasurer report handed out at the AGM was incorrect. Stacy M. has agreed to prepare a 2009 statement for the April meeting.

### **2010 Report - Darcy Silversides**

Once the 2009 books are complete, Darcy can proceed with 2010 and will have a current report for the April meeting.

**Barry C. motioned to pay Carol \$600 for the fireworks outstanding from Water Valley Days 2009. Sue P. seconded the motion. Carried.**

**Carol S. motioned to pay the outstanding Feb. bills for a total of \$ 1176.64. Doug D seconded. Carried.**

**Doug D. motioned that we set up internet banking for the following recurring monthly bills:**  
Cochrane Lake Gas, Epcor and cheque for Librarian wages. **Sue P. seconded. Carried.**

Darcy S. requested that we purchase Simply Accounting software for the association for a cost of \$100 - 140. Stacy M. had set-up the books on her personal version of Simply accounting and will transfer the files to the WVCA computer.

**Shelley M. motioned to purchase Simply Accounting. Barry seconded. Carried.**

**Bottle Depot** - Donations to date \$4350.00 Is this amount correct.

All funds directed to the building fund. Dacia will create posters to increase awareness of the campaign. Will put a notice in the FCSS newsletter and the classified section of the newspaper. Carol S. wanted to remind the donors that if they could help sort the bottles when they drop off their donation it would be appreciated.

### **Old Business**

Website [www.watervalleycommunity.ca](http://www.watervalleycommunity.ca)

New webmaster Doug Dennie. Doug would like to the website to be a more community based site. With the use of free software, there is the ability to assign log-in id's for the various community groups that have a page or section on the WVCA website that allows them to update as required. Revisit advertising section, once the website is updated.

### **Fire Extinguishers**

Randy Jozwiak took all the fire extinguishers in to be brought up to date.

### **Signage**

Barry C. proposed building a new lighted announcement board with advertising on the corner of Hyw 22 and 579. The sign will be built and sponsored by Water Valley Home Builders. Barry will present the design at the next meeting. Need to ensure compliance with Alberta Transportation.

The sign on Highway 22 is in need of repair. Larry M. replaced the lock and chain and will undertake necessary repairs to ensure the lettering stays in place.

### **The Big Cook - March 26, 2010**

This event is hosted by the community nutritionist, we send out a reminder to membership in order to get confirmed attendees. Need at least 8 registrants to run the program. Call 403-335-9393 to register.

### **Celtic Festival**

Peter v. - Committee Chair announced there is 41 volunteers signed up. He has called a meeting for Saturday March 20<sup>th</sup> @ 11 AM not to be more than one hour.

**Motion: Peter for all volunteers that donate 3 hours will be given a ticket to the event. Carol S. seconded the motion. Carried.**

Suggestion to advertise in Cremona high school to encourage the youth to get involved. Doug D. will explore on-line ticket sales through the WVCA website.

**Review of Event Dates** to be added to Website:

Christmas Craft Sale last Sat of November 27<sup>th</sup>.

Kid's Halloween party. Add Adult party for now. Will determine at later date if we proceed.

**Charity & Stud Auction March 19<sup>th</sup> Auctioneer starts @ 7pm.**

Carrie J and Colin S to manage donations.

Nevada tickets - Licence had lapsed, and will not be in place before the Auction.

50/50 ticket sales only.

*Publicity:*

- Advertising - Dacia made an executive decision to place two ads (Feb and March editions) in the Hitching Post for \$424.20.
- Posters - Dacia will create and post around town.
- Stud Auction History - Have missed the deadline for the paper in order for publication before the auction. Colin to put together some background and history of the Stud Auction and post on the website.
- Sound System - Colin S. to check with TC & Company as to the use of their sound system. If required Scott Davies has offered to take over and set up the association sound system.

Dacia received a note from an auction participant last year who bought DQ certificates and did not receive it. It was agreed to give her this year's certificate to replace the one she bought last year.

Carol S. mentioned that her mother bought two autographed hockey sticks and has not received them. Colin S to deliver these sticks.

Set-up- to start at 2 pm to ensure all items on display by 4 / 4:30 pm.

Donor Recognition - It was agreed to put only the Donors on the website and create website links to their company. "Thank-you to donors" list in the Hitching Post newspaper.

Reserve Bids - It was decided that WVCA will not put any reserve bids on items, but donors have that option.

Programs - Shelly M offered to do the programs. Deadline to Shelly is 9AM Thurs. March 18th. Will meet with advertisers and will split the costs of the printing. Send info to [shelley@hitchingpostnews.com](mailto:shelley@hitchingpostnews.com).

**Little Red Mug Proposal**

Jaymee S. and Sue P. provided some history as to how the Little Red Mug got started. (see attached).

**Proposal:** LRM agrees to clean prior to all hall rentals/functions in exchange for waiver of hall rental fees.

- LRM requests that all cleaning / bathroom products be supplied by the Association.

- LRM agree to notify the Community Association of necessary maintenance issues and/or health requirements needing attention.
- LRM also requests that any decisions or community requests for services regarding LRM go thru Sue and Jaymee.
- All equipment and product along with the 'Little Red Mug' are too remain the sole property of Sue and Jaymee.

Colin S made a motion to accept LRM proposal as presented. Barry C seconded. Carried.

### **CCI Wireless Lease Agreement**

Carrie J has received a draft agreement from CCI wireless. Have distributed to 3 community members for feedback. Peter v. forwarded the agreement to the County office who have sent it to a lawyer in Edmonton for review at no cost. The agreement was tabled until we have more information

### **Correspondence**

Mountain View County 2010 Rural Community Hall Grant

WVCA approved for \$7000.00 towards building upgrades, operating costs and start up money for the Celtic festival.

Stud Auction Donation gift certificates received by mail from Banff Park Lodge and Mukwah Tours.

Thank-you note received from Dianne Burrows for the use of the hall for a Memorial service.

FCSS has requested use of the hall for the Spring Fling Art Program for 2 hours from 10 am - Noon every Sat in April.

**Jaymee motioned that we accept FCSS's request to waive the hall rental for the Spring Fling. Carol S seconded the motion. Carried**

### **Area Structure Plan - ASP**

WVCA needs to replace our member on the Steering Committee. At the last meeting, Kerry Litzenberger volunteered to let his name stand as the WVCA representative.

**Jon Oulette made a motion to nominate Kerry Litzenberger to represent the WVCA on the ASP committee. Rob Anderson seconded. Carried.**

Canada and Alberta flags received from MLA - Richard Marz. Dacia to send thank you note.

## **New Business**

### **Insurance**

Carrie J to review Insurance requirements for WVCA and the properties leased to Chinook Creative Arts and Boots & Saddle. Will meet with an insurance expert to understand what type of insurance required for all entities to ensure we have coverage in all aspects. Will document our insurance policies and current policies and prepare report for next meeting.

### **Leases -Boots & Saddle Lease Renewal - Expired Oct 31st 2009.**

Invited Garry Sargenia, President of Boots & Saddle to meeting to present proposal. Their insurance is current.

### **Spring Clean**

A big thank-you to the helpers that showed up at the Bucket Party on Sat. Jaymee S., Dacia L, Pauline P. Joyce & Mark L., Randy J, Marlene & Larry M., Scott D., Carrie J., Sue & Trent P.

The chore list was long, but we got some big jobs done.

Another date will be required to get some more rooms cleaned up and the main hall cleaned, maybe during the highway clean-up?

### **Road Clean-up**

Have registered our name with Alberta highways. They collect all the organizations requests, then award the highway sections. Deadline March 15th. Will send a registered letter to inform us of our success. \$55/km rural rate X 8 km = \$440. Recommend 3 people/ km of highway.

If successful should we spend the money on a bar-b-que following the event.

### **Hall Rentals -Jaymee Shae**

Have posted calendar on the hall bulletin board. Will upload calendar on the website for an interactive booking system. Renters can view the calendar and input a booking request, and will be approved by the hall coordinator.

Rental Rate Review -The cost of the place settings was to offset the septic cleaning which is averaging just over \$230/dump. Brad T recommended we maintain

the fees. Peter v. also reminded the membership that Epcor charges all community halls a commercial high demand rate in Alberta.

Four and half hours or less \$50.00 otherwise a day rate is charged.

Membership discount for Hall rentals- Jon Ol. suggested that we may want to review the Canada Revenue Agency guidelines for discounts to members.

Reviewed the key drop-off process. Maintain current process, drop box not required.

## **Grants**

STEP - Student Temporary Employment Program

Have applied for this grant to hire a summer student that the government will subsidize the wages over above the minimum wage that WVCA will pay. Applied for 30 hours/week for 10 weeks. Duties will include ground and property maintenance to include lawn mowing, painting etc.

Cremona Rec Board - apply for Shale for the ball diamonds, defibrillator and a vacuum.

Community Initiative Grant Program - Peter v. suggested that we apply for a grant to purchase a tent for Celtic Festival. Cremona and Water Valley Chamber of Commerce - Check to see if they will sponsor flower pots or beautification projects.

## **Jam Sessions Proposal**

Carrie J introduced Rob A. to present a Jam session proposal to the membership. Initially start out with monthly sessions, and get a sense from attendees if they would like to expand to possibly weekly sessions. Rob would host the session with help from a couple of other musicians depending on the frequency of the sessions. Need to decide on time slot, review calendar with Jaymee S.

**Jan Truss made a motion to donate the hall for the introduction of jam session. Elly seconded the motion. Carried.**

## **THANK-YOU'S**

Outhouse - Brad T. has graciously volunteered to continue to clean the washrooms.

Snow Removal - Thank-you to Pat Leslie for clearing the snow around the hall, and the mailboxes.

Water Testing - Thank-you to Leanne T. as she has agreed to continue to take the hall water samples to Provincial lab on behalf of the WVCA.

**Meeting was adjourned @ 9:32 pm.**